General Information:

❖ Cornish students are eligible to study abroad for one semester during their junior year. The application process takes place during the sophomore year, so start researching your options early. Students may apply for summer study abroad at any time.

❖ There is a minimum GPA requirement of 3.0 in order to qualify for Study Abroad. (Some programs will have higher GPA requirements - check with individual program requirements.)

❖ Review your advising template on Compass and your department’s model program on the Cornish website to determine what requirements you should satisfy during your term abroad. The Assistant Registrar and your departmental advisor can help you with this step.

❖ Cornish offers study abroad experiences to its students through the following approved providers. Visit their websites for information regarding their specific study abroad programs:
  - Institute for Study Abroad, Butler University: [www.ifsa-butler.org](http://www.ifsa-butler.org)
  - Center for Education Abroad, at Arcadia University: [http://www.arcadia.edu/abroad/](http://www.arcadia.edu/abroad/)

❖ Search Tips
  - By geographic region
  - By academic subject.

❖ Links to course offerings can be found within the individual program pages. Do enough research to determine if the classes you will need during your semester abroad will be offered.

❖ Students may be able to study abroad through providers other than the approved organizations above if a consortium agreement is created. Students should discuss options with the Assistant Registrar well in advance of applying.

Application Process:

❖ To begin your study abroad experience, you must receive two levels of approval:
  - Cornish Approval - permission from Registrar and your Department Chair to study abroad and transfer those credits to count towards your Cornish degree. (Use the Cornish College of the Arts Application for Study Abroad form available online.)
  - Study Abroad Institution Approval - Once you have received approval from Cornish, you will then apply directly to the institution (e.g. Arcadia University or Butler University) which facilitates your study abroad program of choice. (Note: Application due dates vary by program.)

Financial Aid:

❖ Cornish students who are approved to study abroad may request that Cornish create a consortium agreement with the host institution to allow for the transfer of all or some of your financial aid package. If you have financial aid that you would like applied towards the tuition of your study abroad program, ask the Director of Financial Aid to initiate a consortium agreement on your behalf.
CORNISH COLLEGE OF THE ARTS
INFORMATION FOR SEMESTER & SUMMER STUDY ABROAD

Fall and Summer Applications Due: February 15

Spring Applications Due: August 15

Application Checklist:

- Pick up a study abroad application from the Registration and Records Office.
- Complete application, paying notice to the following:
  - Rank your first, second, and third choices for the term and calendar year you prefer to study abroad. (Note: The number of students that study abroad during summer semester is not subject to the limit mentioned above, so it is a good idea to list summer study abroad as your second choice, if your first choice is fall or spring.)
  - Indicate which program, location, and host university (Butler, Arcadia, etc.) you are interested in applying for.
  - Specify which classes you propose to take while abroad.
  - **Essay Requirement**
    - EnCLOSE with your application a one-page essay, addressing the following:
      - Outline your desire to study in another country.
      - How will your study abroad program of choice augment your current program of study?
      - How will this experience benefit your future goals?
  - Obtain signatures from your Department Chair and Financial Aid; this is your chance to discuss academic objectives and financial planning.
- Return application form and essay to the Assistant Registrar in the Registration and Records Office before the stated deadline.
- Keep this informational sheet for your reference.

If you are approved:

- If you are approved by Cornish to study abroad, apply directly to your approved study abroad program (via Arcadia, Butler, etc.)
- If you are then approved by your study abroad provider:
  - Submit a Study Abroad Leave of Absence to the Registration Office to officially inform Cornish of your intent to study abroad. If you have registered for classes at Cornish for the term you will be abroad, you must officially withdraw from those classes. You will be registered for a Study Abroad placeholder course for the term you are on an approved study abroad program.
  - Complete a Study Abroad Agreement with Assistant Registrar and Department Chair (for pre-approval of transfer credits.)
  - If a consortium agreement has been created for you, meet with the Student Accounts Manager to ensure smooth application of your financial aid towards your study abroad tuition.

REGISTRATION & RECORDS OFFICE
1000 Lenora Street
Seattle, WA 98121

Questions? Contact the Assistant Registrar @ 206.726.5089 or mabbey@cornish.edu
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