

# KEYBANK NATIONAL ASSOCIATION DELIVERY INSTRUCTIONS

ACCOUNT NAME: CORNISH COLLEGE OF ARTS END

ACCOUNT NUMBER: 2024200 1782360

EIN: 91-0916534

#### **DTC ELIGIBLE SECURITIES**

Deliver via DTC Key Bank NA Participant # 2205 Reason Code 40 FBO (Account Name) (Account Number)\* Use last 7digits of account number

# **FED BOOK ENTRY SECURITIES**

Deliver via FED
KeyBank NA ABA # 041001039 / 1050 \*
FBO (Account Name)(Account Number)
\* Please note Fed Securities should be directed to 1050

#### PHYSICAL CERTIFICATE DELIVERIES

All physicals should be sent fully negotiable.\*

Re-registration prior to delivery is not recommended.

Places identify the Associat Name & Association

Please identify the Account Name & Account Number on the delivery.

Deliver via FedEx, Brinks, Registered Mail or Courier to:

Key Bank NA Receipts & Distributions MC:OH-01-49-0314 4900 Tiedeman Road Cleveland, OH 44144

## **MUTUAL FUNDS**

Contact Mutual Funds Dept. to determine if account is

already established

 Linda Hazzard
 216-813-6149

 Mary Boltauzer
 216-813-4458

 Jeanette Albright
 216-813-6507

If Re-Registration Letter is needed: Key Bank NA (TTEE, CUST, etc) FBO (Account Name) (Account Number) Under Agreement Date (MMDDYY) P O Box 94871 Cleveland, OH 44101-4871 TID#34-0797057

### **CASH BALANCES**

By Wire: Key Bank/Cleveland, Ohio

ABA #041001039 Acct #5064

Attn: (Account Administrator) (Account Name)

(Account Number)

By Check: Key Bank NA

FBO (Account Name)(Account Number)

To notify KeyBank of a pending transfer, or to ask questions about your intended transfer, please contact David Leischner at 206-684-6041

For more information about supporting Cornish College of the Arts, please contact Advancement at 206-726-5064 or advancement@cornish.edu

