

**CORNISH COLLEGE OF THE ARTS**  
**INFORMATION FOR SEMESTER & SUMMER STUDY ABROAD**

✱Fall and Summer 2011 Applications Due: February 15, 2011✱

✱Spring 2012 Applications Due: August 15, 2011✱

**General Information:**

- ❖ Cornish students are eligible to study abroad for one semester during their junior year. The application process takes place during the sophomore year, so start researching your options early. Students may apply for summer study abroad at any time.
- ❖ The college will approve up to four students per semester to study abroad. There is no cap on the number of students who study abroad during the summer semester.
- ❖ There is a minimum GPA requirement of 3.0 in order to qualify for Study Abroad. (Some programs will have higher GPA requirements - check with individual program requirements.)
- ❖ Pick up a copy of your advising template from the Registration and Records office to determine what requirements you should satisfy during your term abroad.
- ❖ Cornish offers study abroad experiences to its students through Arcadia University and Butler University. Visit their websites for information regarding their specific study abroad programs:
  - **Institute for Study Abroad, Butler University:** [www.ifsa-butler.org](http://www.ifsa-butler.org)
  - **Center for Education Abroad, at Arcadia University:** <http://www.arcadia.edu/abroad/>
  - **Search Tips**
    - By geographic region
    - By academic subject.
  - Links to **course offerings** can be found within the individual program pages. Do enough research to determine if the classes you will need during your semester abroad will be offered.

**Application Process:**

- ❖ To begin your study abroad experience, you must receive **two levels of approval**:
  - **Cornish Approval** - permission from Registrar and your Department Chair to study abroad and transfer those credits to count towards your Cornish degree. (Use the Cornish College of the Arts Application for Study Abroad form available from the Registration and Records Office.)
  - **Study Abroad Institution Approval** - Once you have received approval from Cornish, you will then apply directly to the institution, Arcadia University or Butler University, which facilitates your study abroad program of choice. (Note: Application due dates vary by program.)

**Financial Aid:**

- ❖ Cornish students who are approved to study abroad may work with one of the two institutions with which the college has consortium agreements (Arcadia University and Butler University), allowing for the transfer of some or all of your financial aid package. Studying abroad outside of these consortium agreements may be possible, but could result in a reduction of financial aid applied to your study abroad tuition.

**REGISTRATION & RECORDS OFFICE**

1000 Lenora Street

Seattle, WA 98121

Questions? Contact Molly Abbey @ 206.726.5089 or [mabbey@cornish.edu](mailto:mabbey@cornish.edu)

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**Application Checklist:**

- Pick up a study abroad application from the Registration and Records Office.
- Complete application, paying notice to the following:
  - Rank your first, second, and third choices for the term and calendar year you prefer to study abroad. (Note: The number of students that study abroad during summer semester is not subject to the limit mentioned above, so it is a good idea to list summer study abroad as your second choice, if your first choice is fall or spring.)
  - Indicate which program, location, and host University (Butler or Arcadia) you are interested in applying for.
  - Specify which classes you propose to take while abroad.
  - **Essay Requirement**
    - Enclose with your application a one-page essay, addressing the following:
      - Outline your desire to study in another country.
      - How will your study abroad program of choice augment your current program of study?
      - How will this experience benefit your future goals?
  - Obtain signatures from your Department Chair and Financial Aid; this is your chance to discuss academic objectives and financial planning.
- Return application form and essay to Molly Abbey in the Registration and Records Office before the stated deadline.
- Keep this informational sheet for your reference.

**If you are approved:**

- If you are approved by Cornish to study abroad, apply directly to Arcadia or Butler.
- If you are then approved by Arcadia or Butler:
  - Submit a Study Abroad Leave of Absence to the Registration Office to officially inform Cornish of your intent to study abroad. If you have registered for classes at Cornish for the term you will be abroad, you must officially withdraw from those classes.
  - Complete a Study Abroad Agreement with Assistant Registrar and Department Chair (pre-approval of transfer credits.)
  - Meet with the Student Accounts Manager to ensure smooth application of your financial aid towards your study abroad tuition.

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