

PILCHUCK GLASS SCHOOL – REGISTRATION for ACADEMIC CREDIT

1. Student Information -- Please note, academic transcripts will be sent at the end of summer to the address provided below. If you need to update address information, please contact us at (206) 726-5022.

Name:	Date of Birth:	SS#:
Address:		
City:	State:	Zip:
Area Code / Phone:		

2. Course Enrollment Information:

Course Title:	Session / Dates:	Credits:	Tuition: (# of credits x \$25)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

3. Tuition & Refund Policy

The tuition rate for Pilchuck students is \$25 per semester credit at Cornish College of the Arts. Tuition must be paid in full at the time of registration. No refunds will be granted.

Please sign below to indicate that you have read and understand the above Cornish College of the Arts refund policy.

Student Signature
Date

Please return this form, along with payment, to: Cornish College of the Arts
Registration & Records, Attn. Laura McKee
1000 Lenora Street
Seattle, WA 98121

Office Use Only:

Payment Rec'd:	<input type="checkbox"/> Course completed <input type="checkbox"/> Course not completed
Date:	<input type="checkbox"/> Credit applied to transcript

INSTRUCTIONS FOR OBTAINING COLLEGE CREDIT

Students may receive undergraduate college credit for course work completed at Pilchuck through Cornish College of the Arts in Seattle, Washington. Please follow the guidelines outlined below.

1. Apply for admission through Pilchuck Glass School (for more information, visit the Pilchuck Glass School website at www.pilchuck.com).
2. After receiving notification of acceptance from Pilchuck, mail the enclosed Cornish College of the Arts registration form and tuition payment to the following address. ***Cornish College of the Arts must receive the registration form and payment for credits before the Pilchuck session begins. Mail forms to:***

Cornish College of the Arts
Registration & Records
Attn: Laura McKee
1000 Lenora Street
Seattle, WA 98121

3. Students receive 3 semester credits for each session completed. Credit valuation is determined by session length. Please see Pilchuck Glass School Course listings for more information. Courses are transcribed with a grade notation of "CR" for "Credit." No letter or numeric grades are awarded.
4. The cost of credit through Cornish College of the Arts is \$25.00 per semester credit. For Summer 2009 sessions, the credit tuition rates are as follows:

Session 1	3 credits	x	\$25	Tuition: \$75
Session 2	3 credits	x	\$25	Tuition: \$75
Session 3	3 credits	x	\$25	Tuition: \$75
Session 4	3 credits	x	\$25	Tuition: \$75
Session 5	3 credits	x	\$25	Tuition: \$75

5. ***Payment in full by check or money order to Cornish College of the Arts is required before classes begin. Credit cannot be awarded retroactively.*** The Registration & Records Office will not process registration forms that are unaccompanied by full payment.
6. At the end of summer, Pilchuck will send the student a letter verifying completed course work and notify Cornish College of the Arts. Cornish will then post course work to the student's academic transcript and send a complimentary transcript to the student. Additional official transcripts may be obtained by sending a letter of request to Cornish College of the Arts. Official transcripts cost \$5 per copy.

Please contact Laura McKee, Associate Registrar, at (206) 726-5022 if you have any questions.