



Spring 2008 Semester Parking Permit Request

To obtain a parking permit, please submit this form to Human Resources, 7th Floor, MCC.

By submitting this request, I am agreeing to a pre-tax payroll deduction of:

_____ \$40 per month (full-time)

_____ \$25 per month (part-time)

Parking permits are purchased for the entire spring semester (four months). There will be no refunds for partial semester use.

Signature *Date*

Print name: _____

Department: _____

Employee type: Staff Faculty

Make, model, & color of car(s): _____

License plate #(s): _____

Parking permit #: _____

Valid Dates:

Spring Semester Permit: January 1, 2008 to May 16, 2008

FOR HR OFFICE USE ONLY	
Date entered into database: _____	Initials: _____
Date entered into payroll: _____	Initials: _____