

2010 – 2011 HOUSING & RESIDENCE LIFE

# APPLICATION FOR HOUSING AND MEAL PLAN EXEMPTION

All new incoming students are required to live on campus and purchase a meal plan for the entire academic year. A new incoming student may apply for a housing and meal plan exemption if the student meets one or more of the criteria below. Students wishing to apply for exemption must submit this form with all required documentation by the exemption deadlines (right) to be considered.

### Exemption Deadlines

**For Academic Year:** July 31

**For Spring Semester:** December 15

**If admitted AFTER above deadlines:** 2 wks after admission

### Student Information

<input type="text"/> student last name	<input type="text"/> student first name	<input type="text"/> middle initial	<input type="text"/> cornish ID
<input type="text"/> street (permanent address)			<input type="text"/> apartment no.
<input type="text"/> city	<input type="text"/> state	<input type="text"/> country	<input type="text"/> postal code
<input type="text"/> student home phone (000.000.0000)		<input type="text"/> student cell phone (000.000.0000)	
<input type="text"/> cornish email		<input type="text"/> alternate email	
<input type="text"/> date of birth (MM/DD/YYYY)	<input type="text"/> gender	<input type="text"/> major	

### Exemptions

- Transfer student has completed 30 credits (45 on quarter system) of postsecondary coursework (running start credits ineligible) or has lived on campus at another institution for one academic year.  
*Review my transcripts on file at the college to determine eligibility OR include transcripts (unofficial ok) and/or a previous campus housing agreement.*
- Student is living in a local residence with parent or legal guardian within 40 miles of campus. *Complete additional portion of the back of this form.*
- Student is 21 years of age or older by semester move in. *Submit a copy of state identification, driver's license, passport or birth certificate.*
- Student is married, in a state recognized domestic partnership or civil union. *Submit a copy of marriage license, domestic partner registration (WA State) or other applicable state form.*
- Student is a parent with dependent child(ren) living in the home. *Submit a copy of tax documents indicating dependents.*
- Student has a medical necessity. *Submit a letter from physician detailing necessity and identifying specific recommendations.*
- Student has extenuating circumstances. *Submit a letter detailing severe and compelling circumstances that exist and identify specific request. Upon review, additional materials may be requested.*

### Submission

For your convenience, materials may be submitted in person, via email, via fax or by mail.

#### In Person

Housing and Residence Life  
8th Avenue Residence Hall  
2213 8th Avenue  
Seattle, WA 98121

#### Email

housing@cornish.edu

#### Fax

206.315.5857

#### Mail

Housing and Residence Life  
Attn: Exemption Request  
1000 Lenora Street  
Seattle, WA 98121

### Review

The housing and meal plan petition committee will review applications for exemption twice monthly and notify the student of its decision in a timely manner. Each student may apply for exemption one time per contract term and the decision of the committee is final. Students with approved requests will be notified in writing by Housing and Residence Life. Students with denied requests will also be notified in writing and required to sign a housing and meal plan contract to maintain eligibility to enroll in Cornish College of the Arts.

### Contact Information

Questions regarding on campus housing, this application, or its submission may be directed to Housing and Residence Life at housing@cornish.edu or 206.315.5852.

### Local Residence Statement

#### (required only for students living with parent or guardian)

I, the undersigned person, affirm that I will be living at the following address with a parent or legal guardian for the entire 2010 – 2011 academic year (fall and spring semester). I understand that should my living situation change, I am required to immediately notify Housing and Residence Life in writing of such change. I understand that if this change alters the circumstance of my housing and meal plan exemption, I may be required to sign a housing and meal plan contract and move on campus in order to maintain eligibility to enroll in classes at Cornish College of the Arts.

<input type="text"/>	
student last name	
<input type="text"/>	<input type="text"/>
student first name	student middle initial
<input type="text"/>	<input type="text"/>
street address	apartment number
<input type="text"/>	
city	
<input type="text"/>	<input type="text"/>
state	zip code

### Signature

I affirm that the information provided in this application for housing and meal plan exemption is truthful and accurate. I understand that providing false information is a violation of the Cornish College of the Arts code of conduct and will be forwarded to Student Conduct for review.

<input type="text"/>
signature
<input type="text"/>
date (mm/dd/yyyy)

### For Office Use Only:

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received

decision

notified