



VERIFICATION WORKSHEET 2011-2012

IMPORTANT: To qualify for Financial Aid in 2011-2012, submit all requested verification documents or promptly provide a copy of your IRS-granted extension signed and dated

About Verification

Your financial aid application was selected for review by the Department of Education in a process called **Verification**. The Financial Aid Office must compare the information reported on the Free Application for Federal Student Aid (FAFSA) with federal tax return(s), W2's, Schedules and this completed worksheet, under financial aid program rules (34 CFR, Part 668). The Financial Aid Office will submit electronically any changes in your information to the Department of Education as a correction to your FAFSA. Should this cause a change in your eligibility after you have been awarded, a **Revised Award Letter** will be mailed to you by the Financial Aid Office.

Instructions – All Students

1. Complete, sign, date, and return this form to the Financial Aid Office.
2. Provide a signed and dated copy of your 2010 tax return (may be a tax return from Puerto Rico or a foreign income tax return):
 - o 1040, 1040A, 1040 EZ, or 1040TELEFILE, signed by you or the official tax preparer (include EIN or SSN of tax preparer)
 - o All W-2'S including 1099-R, if applicable.
3. Follow the instructions in the section relevant to your dependency status below:

Dependent Students

Also provide a signed and dated copy of your parents' (both parents, if married or remarried) tax return(s) as in step 2 above.

Independent Students

Also provide a signed copy of your spouse's tax return, if married and filing separately, according to the instructions in step 2 above.

4. Mail this worksheet and your tax forms to:

Cornish College of the Arts Financial Aid Office 1000 Lenora Street Seattle WA 98121 Or fax to: 206.726.5109

Tips

- If you do not have copies of your 2010 tax returns, request a Free Tax Transcript form from the IRS at 1.800.829.1040.
- See sections C and D of this form if you did not file 2010 US taxes.
- **If the IRS granted an extension, please submit a copy of the extension approval to the Financial Aid Office with this completed form.** Submit a signed and dated copy of your tax returns to the Financial Aid Office as soon as you have filed.
- Do not submit **state** tax returns.

Section A : Student Information

Student Name:

Student SSN:

Section B : Family Information

Dependent Students

List the people in your parents' household, including:

1. **Yourself.**
2. **Your parent(s)**, including stepparent even if you do not live with your parents.
3. **Your parents' other dependent children even if they don't live with your parents if:** (a) your parents will provide more than half of their support from July 1, 2011 to June 30, 2012; or (b) the children would be required to provide parental information when applying for Federal Student Aid.
4. Include other people as part of your household **only** if they now live with your parents and your parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2011 through June 30, 2012.
5. Provide the names of household members and the names of the colleges to be attended by each household member (**exclude parents attending college**) who will be enrolled at least half time in a degree or certificate program between July 1, 2011 and June 30, 2012.

Independent Students

List the people in your household, including:

1. **Yourself.**
2. **Your spouse**, if married.
3. **Your dependent children** if you will provide more than half of their support from July 1, 2011 to June 30, 2012 even if they don't live with you.
4. Include other people as part of your household if they now live with you and you provide more than half of their support and will continue to provide more than half of their support between July 1, 2011 and June 30, 2012.
5. Provide the names of household members and the names of the colleges to be attended by any household member who will be enrolled at least half time in a degree or certificate program between July 1, 2011 and June 30, 2012. Attach a separate sheet if you need more space.

Full Name	Age	Relationship to You	College if you will attend at least half-time in 2011-2012 (exclude parents)
		Self	Cornish College of the Arts

Cornish College of the Arts
 Financial Aid Office
 1000 Lenora Street
 Seattle, WA 98121 Fax: 206.726.5109

Jay Davis 206.315.5797
 Anjilee Denk 206.726.5014
 Brandi Hegstrom 206.726.5063
 Laurie Barker 206.726.5035
 Office Hours: 8:00 AM to 5 PM PT

Section C : Student's Income

1. If you were employed but **were not required to file a federal tax return**, please write the name(s) of your employer(s) and the income you received in the spaces provided below AND attach all W-2's to this form. You must include all work study funding earned. If you filed a tax return for 2010, attach a copy of your complete tax return (including W-2's) and skip to section C, item #2.

Employer Name	Wages

2. If you checked any of the selections in Questions 43 and 44 of the Free Application for Federal Student Aid (FAFSA), you must report the name of these sources and the amounts you received. Please review your FAFSA.

Sources	Amount	Sources	Amount	Sources	Amount
Work Study Earnings		Untaxed Pensions		1 st time homebuyer tax credit	
Child Support Received		Combat Pay (as in AGI)			
Child Support Paid		Special Combat Pay (as in AGI)			
Workman's Compensation		Education Credits			

**Section D: Income for Parent(s) of dependent Student
Spouse Income for Independent Married Student**

<input type="checkbox"/> Dependent Students Have your parents complete this section.	<input type="checkbox"/> Independent Students Have your spouse complete this section if you're married. Otherwise, leave blank.
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1. If you were employed but **were not required to file a federal tax return**, please write the name(s) of your employer(s) and the income you received in the spaces provided below AND attach all W-2's to this form. If you filed a tax return for 2010, attach a copy of your completed tax return (including W-2's) and skip to section D, item #2.

Employer Name	Wages

2. If you checked any of the selections in Questions 91 through 92 of the Free Application for Federal Student Aid (FAFSA), you must report the name of these sources and the amounts you received. Please review your FAFSA.

Sources	Amount	Sources	Amount	Sources	Amount
Child Support Received		Special Combat Pay (as in AGI)			
Child Support Paid		Education Credits			
Workman's Compensation		1 st time homebuyer tax credit			
Untaxed Pensions					
Combat Pay (as in AGI)					

Section E : Signatures

Each person signing this worksheet certifies that all information reported on it is complete and correct. The Financial Aid Office at Cornish College of the Arts will make necessary corrections to your FAFSA based on the information you provide. If you provide purposely false or misleading information you may be fined, sentenced to jail or both.

Student Signature:	Date:
<input type="checkbox"/> Dependent Students Have at least one parent sign below.	<input type="checkbox"/> Independent Students Have your spouse sign below if you're married. Otherwise, leave blank.
Parent/Spouse Signature:	Date: